

**MOTION DOCKET PROCEDURES AND PROTOCOL FOR  
TELEPHONIC HEARINGS:  
HON. SUZANNE H. BAUKNIGHT**

**PROCEDURES FOR PARTICIPATING TELEPHONICALLY**

Dial into the toll-free AT&T teleconferencing number: **(877) 336-1828**

Enter the access code: **4941759**

Approximately fifteen minutes before the scheduled start time for telephonic hearings, Judge Bauknight's courtroom deputy, Heather Connatser, will open the telephone line; announce that Judge Bauknight's docket will begin shortly; and direct all parties already on the line that phones should be muted until it is time for that person's appearance on the docket. Telephonic hearing participants should ensure that they are in a relatively quiet location so that when they are unmuted, they can be heard and background noise will not disturb the hearing. Calls must not be placed on hold; if another call needs to be made, the caller should disconnect from the telephonic hearing line.

Ms. Connatser will make the same announcement approximately five minutes before the scheduled hearing start time and at the hearing start time. After Ms. Connatser opens Court, Judge Bauknight will announce the procedures for the telephonic hearing.

Pursuant to E.D. Tenn. LBR 5073-1, recording or broadcasting the proceedings conducted by the United States Bankruptcy Court is strictly prohibited.

Although the Court's proceedings are being conducted telephonically, all parties must observe the formalities of the courtroom, and the Rules of Professional Conduct, the Rules of Bankruptcy Procedure, and the Rules of Civil Procedure continue to apply. Each participant in the telephonic hearings must conduct himself or herself with the proper decorum afforded any federal court proceeding.

*Pro se* parties who appear telephonically will be sworn in; however, as is its general practice, the Court will not take evidentiary proof during its regularly scheduled motions dockets. Any matter requiring proof will be specifically set for evidentiary hearing by the Court for a later date (which may occur via video conferencing and will be subject to its own procedures that will be set forth in the scheduling order).